

PolarTREC Webinar 2

Pre-Field Preparations and Activities



May 7 2013

Blackboard collaborate >>

Slides will be shown here

Exit the presentation

Click to Talk, Unclick to finish talking

Raise your hand to ask a question

Share with emoticons

List of all participants

Chat with one person or the entire group

The screenshot displays the Blackboard Collaborate interface. On the right, a presentation slide titled "Welcome to Blackboard Collaborate" is shown, featuring the ARCUS logo and the text "Arctic Research Consortium of the United States". On the left, a control panel is visible with several sections: "AUDIO & VIDEO" (currently blacked out), "PARTICIPANTS" (listing Sarah Crowley and Arctic Research Consortium of the US), and "CHAT" (showing a conversation log). Red circles highlight the "Mute" and "Unmute" icons in the Participants section. Blue arrows point from the text labels on the left to the corresponding UI elements in the control panel.

Please Note:

- Participants using the telephone can mute/unmute by **pressing *6** on the phone.
- Today's event will be recorded and archived.



The 2013-2014 PolarTREC Team!

Agenda

- Introduction, Welcome, and Roll Call
- Overview of Collaborate Features
- Webinar 2 Goals
- Pre-Field Logistics
- Pre-Field Program Requirements Refresher
- Putting your E&O Plan to Work
- Questions & Answers & Adjourn

Goals of Webinar

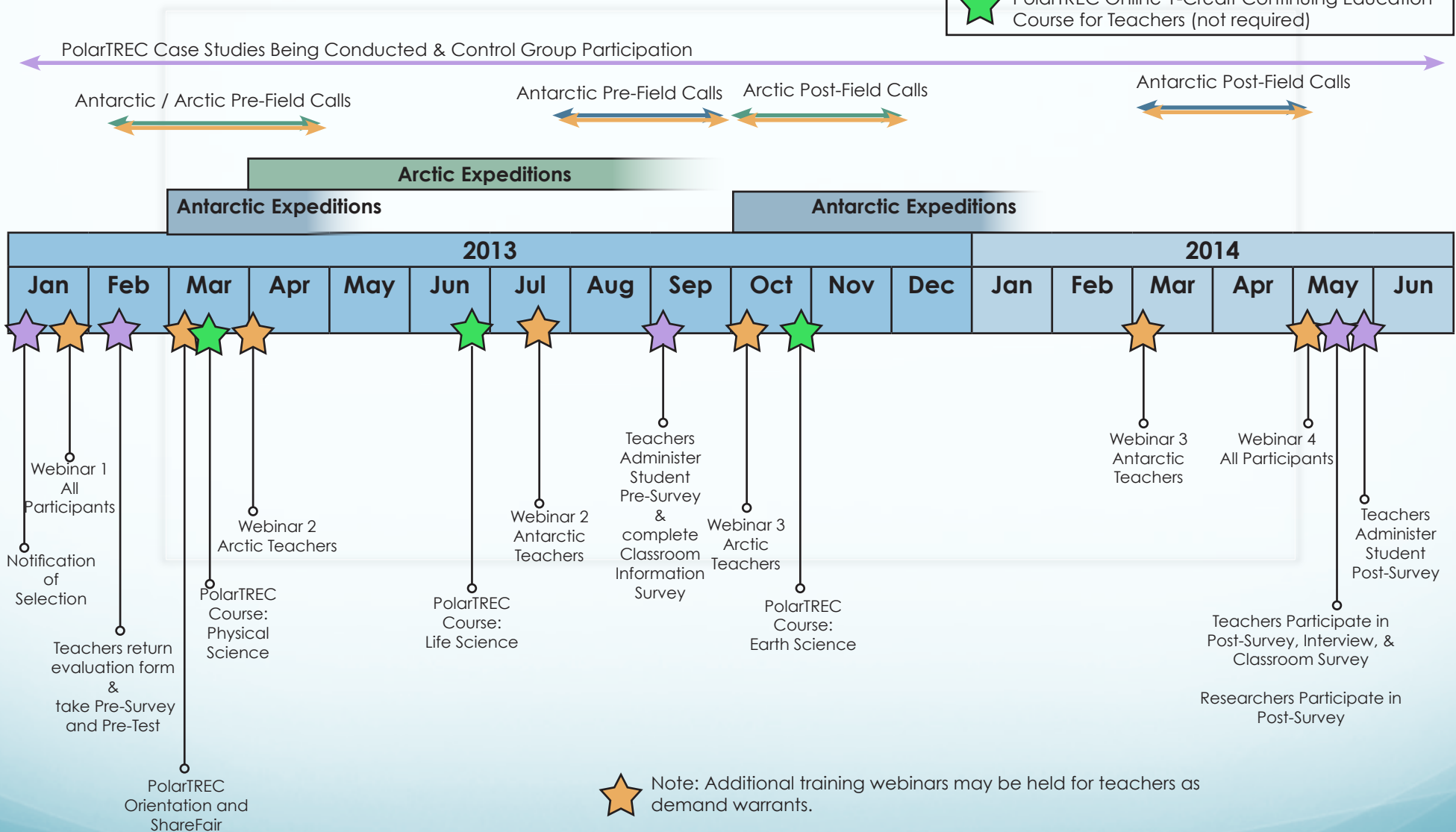
- To help you re-focus on the expedition including logistics.
- To give you some ideas of how you might go about engaging your students and the public before, during, and after the expedition.





2013-2014 Timeline of Major Program Activities

- Phone Calls, In-Person Meetings, and Webinars
- Evaluation Activities - Coordinated by Angela Larson of Goldstream Group
- PolarTREC Online 1-Credit Continuing Education Course for Teachers (not required)



- Note: Additional training webinars may be held for teachers as demand warrants.
- Note: Researchers will be asked to complete the Post-Survey again in May 2015 as we evaluate ongoing collaboration within the program.
- Note: Teachers may obtain their student pre and post survey data by e-mailing Angela Larson of Goldstream Group.

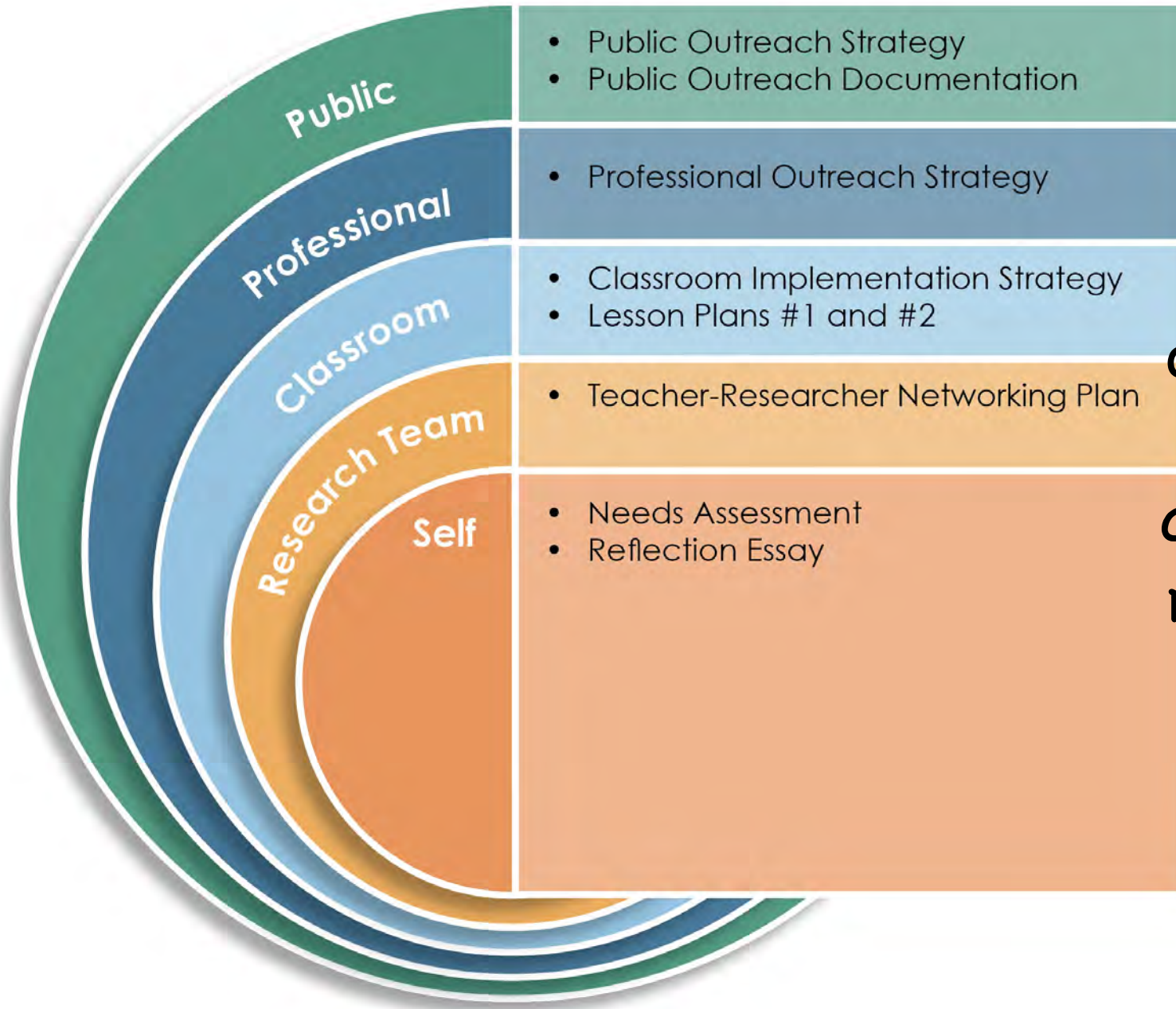
Who Does What Again?

Who?	What?
CH2M Hill Polar Services (CPS): Robbie Score	<ul style="list-style-type: none">• Provides logistics for several arctic projects• Participates in online webinar orientation sessions regarding logistics and safety• Provides clothing and equipment for the duration of deployment and for any outreach activities• Provides and arranges travel and deployment support for teachers• Ships gear to and from participants prior to and after deployment• Conducts out-briefs to provide logistical evaluations• Coordinates medical clearance for participants as needed (i.e. Greenland)• Provides user day fees when applicable
ARCUS	Reimburses your school for substitute. Reimburses you for medical expenses not covered by insurance, lodging not covered by CPS, travel insurances. Also, will provide travel advance
Researchers	Shouldn't be paying for anything!
Teachers	Complete any necessary paperwork and send in invoices.

Pre-Field Reminders

1. Travel arrangements will be made through CPS but we can start working on the details before a pre-field call.
2. CPS will provide most of your field gear. You are responsible for innerwear, glasses, socks, and such.
3. Don't purchase any tickets until you talk with ARCUS and CPS.
4. You are allowed personnel travel time after the expedition.
5. Send ARCUS proof of insurance and evacuation insurance before you deploy.
6. Substitute costs will be reimbursed to the school after your expedition is complete.
7. CPS will need all your travel receipts – they don't come to ARCUS
8. ARCUS can issue a travel advance, if needed.
9. We do have ECW kits that you can check out

Education & Outreach Plan

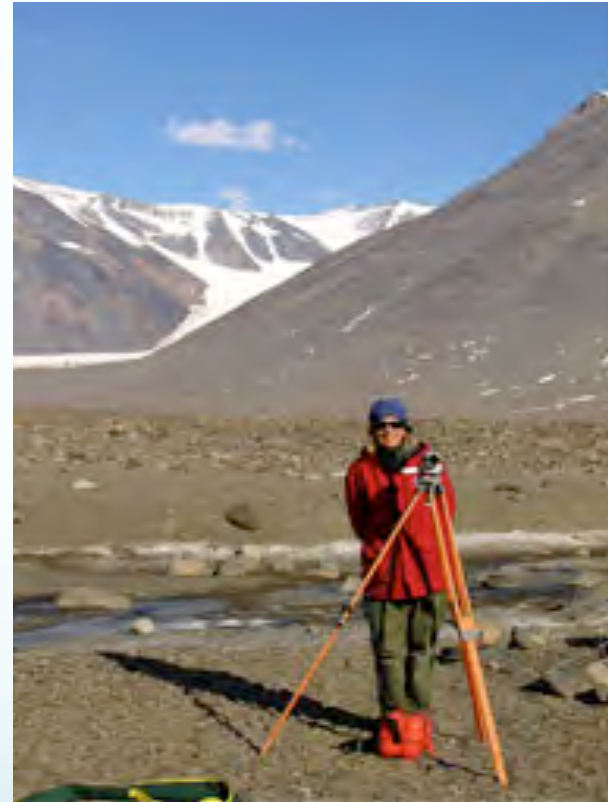


Remember you upload these documents to the website and check off requirements.

In Tab 4 of your notebook!

Why do Education & Outreach Planning?

- Provides a focus to the professional development experience
- Solidifies ideas for sharing experience to with others
- A means to begin collaboration and discussion with the research team
- Provides data for evaluations (NSF, School Administration)
- Documents experience for recognition (for school administration, future expeditions, future funding)



Putting Your E&O Plan to Work

Before you deploy --- let people know you are leaving and make sure you have set up:

- News, TV, Radio Media activities & contacts
- Live Events & Phone Calls from the Field
- Generate Weblinks, get maps, items you need for journals
- Don't forget about adults that will be following. Email them and remind them.
- Maintain an e-mail list with followers pre-field and/or use social networking tools
- Presentations & Connections with community groups (send us the names and dates)



Support Tools for Education and Outreach

- Pre-Field Logistics Calls
- Press Release
- Publications
- Website & Social Tools
- Online Newsroom
- Travel Support
- ECW Kit
- Partner Teachers and More!



Your Ideas

Please share at least...

- One activity your students or school will be involved in before or during your expedition.
- One activity or idea for involving your community that you are working on.



Questions?

